

FIRSTNAME LASTNAME

(555) 555-5555 | email@example.com
LinkedIn/Website/Portfolio URL (optional)

EDUCATION

University Name, City, State

Expected Graduation Month 20XX

BA/BS in XX

Relevant Coursework: (optional) course titles for 3-4 exemplar courses relevant to your application

Awards: (optional) points of distinction, particularly those addressing application related skill and interest

High School Name, City, State (optional, your High School information will eventually be dropped)

Graduation Year

Awards: (optional) if included, be very selective and include only the most relevant

MEDIA (OR THEATER, ARTS ADMINISTRATION, PRODUCTION, DESIGN, ETC.) EXPERIENCE

[Depending on the specific focus of the job within Creative Careers, this section heading can be adapted to cover other areas such as, Communications, Music Recording, Studio, Publishing, Journalism, etc. This section can incorporate employment, volunteer experience, and extracurriculars (quality experience can come from non-internship engagements). By including a qualifier in the title, you can show a strong commitment to a particular area.]

Employer [or Student Organization], Your Title, City, State

Date Range

- Lead all bullets with strong, defining language; align language with terminology from the job description
- Quantify accomplishment wherever possible; let us know impact, growth, and deliverables
- Underline high levels of responsibility and/or transferrable skill

Employer [or Student Organization], City, State [for multiple positions at the same company]

Date Range

Job Title (dates)

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Job Title (dates)

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Employer [or Student Organization], Your Title, City, State

Date Range

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ADDITIONAL (OR SECONDARY CATEGORY) EXPERIENCE

[This section can include anything unrelated to your primary category from above, or it can frame a secondary category to split the narrative of your experience: i.e. Media as primary and Community Engagement as secondary. This section can also be used to unpack independent project experience such as Performance, Filmmaking, or Art Studio Experience, or another related category such as Publications, Exhibits, or Residencies.]

Employer [or Student Organization], Your Title, City, State

Date Range

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Employer [or Student Organization], Your Title, City, State

Date Range

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SKILLS AND INTERESTS

- Computer (or Technical) Skills: (optional)
- Language Skills: (optional – include levels of proficiency if including)
- Additional (or industry specific grouping, such as Editing, Communication, Production, etc.): this section can also include other points of interest or artistic commitments/disciplines, such as years of musical training, theatrical study, or industry specific skills like copy-editing or script coverage.